

# **Travel & Expense Account Summary**

Employee Name Collin Wong-Martinusen  
Expense Dates 04/14/11-04/15/11  
Report Name April 2011

Request Total \$ 228.33  
Direct Charge Total - 0.00  
Travel Advances - 0.00  
Net Due Employee = **228.33**

Trip/Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	April 2011	228.33

NOTE: (d)=Direct Charge

DATE	Thu Apr 14	Fri Apr 15	Fri Apr 15							TOTAL
Dinner	18.00									18.00
Parking, Auto		32.00	19.00							51.00
Gasoline		17.86								17.86
Lodging		125.47								125.47
Breakfast		6.00								6.00
Lunch		10.00								10.00
TOTALS \$	18.00	191.33	19.00							228.33